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DDA 83-0054/38
23 September 1983

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 23 October 1983

1. Progress reports on tasks assigned to DCI/DDCI:

None pending.

2. Items/events of interest:

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k. The Agency switchboard is going through another spate of harassing telephone calls. Approximately 655 calls were received from 7 - 11 September, and about the same number was received between 12 - 18 September. We are again working with C&P security personnel to resolve this problem.

l. Interagency compatibility testing of the Agency secure voice 6-digit numbering system was successfully completed on 17 September. Activation of the Agency's 6-digit numbering plan for the secure voice network is scheduled for 1 October.

m. The second meeting of the CIA Traffic Advisory Committee was held on 15 September at the McLean Community Center. The road design consultant made a detailed presentation of the planned approach to road analysis. The presentation was well received, although there was some citizen concern regarding the project schedule which now calls for a design effort in February 1984 vice January.

n. The Office of Finance will be reviewing a proposal for implementing a recent GSA authorization to permit government cost-reimbursable contractors traveling on official business to obtain air transportation through the use of Government Transportation Requests (GTRs). Use of GTRs would procure airline tickets at the most favorable cost under GSA's contract airline program. This GTR application could produce cost savings of approximately 27 to 47 percent on transportation costs.

o. Seven additional Delta Data terminals were delivered to the SAFE Customer Support Group, Defense Intelligence Agency (DIA), on 16 September. These terminals plus the three already installed will allow DIA to perform its own SAFE training starting in October 1983. This will obviate the need for any additional training to be given by the Office of Training and Education to DIA personnel.

p. The Northside Computer Center Phase II construction is still on schedule for completion on 23 October. The raised flooring will be completed on 23 September. The chilled water backup lines are almost complete. The conduit for emergency electrical power has been installed but the electrical cable has not been pulled. Work on the ceiling started on 20 September.

q. On 15 September members of the Analysis Training Branch, Office of Training and Education, met with Richard Kerr, ADDI, to review plans for a proposed course on military analysis designed for analysts who have little knowledge of military affairs. Mr. Kerr approved a tentative course outline and syllabus. The six-week long course will provide a broad introduction to the organization, equipment, and operations of military forces with special attention to the kinds of substantive questions most frequently posed to analysts of foreign military capabilities. The course will be offered three times per year with the first running scheduled to begin 9 January 1984.

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r. On 12 September the Analysis Training Branch, Office of Training and Education, met with Robert Gates, DDI, who endorsed preliminary plans for a course on intelligence successes and failures, aimed particularly at DI analysts. Mr. Gates said he will advise his Office directors to select their "most arrogant" analysts for the first running, tentatively scheduled for January 1984. Mr. Gates recommended that we offer the course several times and incorporate key elements of it into other analysis courses. He also suggested that this may provide the basis for an article for Studies in Intelligence.

s. Among the Language Incentive Program Achievement awards processed this week were two of the highest awards ever paid--\$6,000 for Arabic and \$7,000 for Japanese. The recipients are Operations Directorate officers.

t. Office of Personnel representatives continue to attend hearings on the projected impact of dual contributions to the Civil Service Retirement System and the Social Security System for those employees hired after 31 December 1983. As the hearings drag on, we fear that this dual contribution will become a reality.

3. Significant activities anticipated during the coming week:

a. The SAFE Delivery 2 Preliminary Design Review will be held [redacted] in Tysons Corner from 26 through 29 September. Approximately 110 individuals have responded to the invitations for attendance. The DDA will attend the Executive Summary on Monday morning, 26 September.

c. At 0915 hours on 29 September, the DDA will address the CIA Today and Tomorrow course in the Headquarters Auditorium.

Harry E. Fitzwater

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